

Chosen Women's Conference Marketplace Vendor Application 2024

Dates: September 26-28th, 2024

Chosen Women's Conference has been taking place at Summit Church in late September or early October for the past 20 years. At Chosen we love to provide an onsite shopping experience for our conference registrants, where we attract over 1,000 local women. This year we are looking for 12-14 locally owned businesses who sell handmade or purchased items. ***Please note: No MLMs or Direct Sales companies are permitted i.e. Mary Kay; Arbonne or Young Living***

Step 1:

If you are interested in participating, please fill out the following application. Applications are accepted from **May 13 – July 8, 2024**

Step 2:

All applicants will be contacted (via email) **by July 31st, 2024** with our final selection of vendors. Once you receive confirmation of being selected in our Marketplace, please finalize your application by paying your Marketplace vendor table fee.

Once Selected:

Please pay your Marketplace Vendor Table Fee: **\$200** non-refundable

This includes 3 days of selling; Chosen marketplace advertising on social media and in-house advertising. The full payment is due by **August 15, 2024 at 5pm**

Ways to Pay:

1. Drop by "In Person" (Monday-Thursday 8:30am-5pm). Our address is: Summit Church, 2575 Summit Church Road, SAT 78259 (East Entrance)
 - a. Please bring a copy of your vendor application, include your payment via check OR exact Cash.
2. Mail your check w/ copy of vendor application.
Address To: Chosen Marketplace, Summit Church, 2575 Summit Church Road, SAT 78259

Payment options:

- A) Checks: Payable to **Summit Church** (Note: Marketplace Vendor Fee)
- B) Cash "exact amount" in an envelope (drop by the office) – with your name and business name.
- C) Credit/Debit Card - call Jordan Ortiz -210-402-0565, to make arrangements.

General Information

Location of Chosen Marketplace: Summit Church: Multi-Purpose Room (MPR) - 10 x 10 area space.

Chosen Marketplace OPEN times: Times are subject to change*

Set-up times: Thursday Sept 26 10AM – 4PM

Selling Times:

- *Thursday, September 26 5:00 PM – 8:00 PM (Open to the Public)
- *Friday, September 27 5:30PM - 7PM and 9:30PM – 11 PM (Conference Registrants only)
- *Saturday, September 28 12 - 1PM and 3PM – 4:30PM (Conference Registrants only)

CHOSEN VENDOR APPLICATION 2024

Please complete the following application. **We will check online (Website, Etsy, SM) to see photos of your current items and booth layout (please make sure these pictures are available) ***

NAME OF BUSINESS: _____

NAME OF CONTACT PERSON: _____

ADDRESS: _____

CELL NUMBER: _____

EMAIL: _____

WEBSITE, SOCIAL MEDIA OR ESTY PAGE (IF APPLICABLE)

Description of your merchandise (please answer each question)

1. Describe in detail your top 3-5 **best sellers and prices** (Items you plan to sell in our Marketplace)
 - a.
 - b.
 - c.
 - d.
 - e.
2. How do you sell your merchandise? Online/Markets/both (Select)
3. Is your merchandise handmade or purchased? _____
4. How long have you had this business? _____
5. Circle your choice for your booth: **8ft or 6ft** Table / Electricity: **Yes or No**
 - a. Anything else? _____

CHOSEN VENDOR APPLICATION IS DUE BY JULY 8, 2024 by 5pm (no extensions available) - Please email your completed application directly to ngwanke@summitsa.com

Please note: All applicants will receive an **email** when your application has been received, this is **NOT** an indication you have been selected, only that the information was received.

Chosen Specifics – please read carefully!!

- **Once you have been selected:** You may be asked to create or be part of a 30 second video about your business, the items you will be showcasing at Chosen. This video will be used on our social media.
- **Full payment is due by August 15th, 2024.** If you are not paid in full - your space will be passed along to another vendor on our waiting list.
- **Each vendor is asked to provide ONE raffle item valued at \$50** on Thursday, September 26th.
- Once you are fully paid you will be provided with a link/coupon code to attend Chosen at a reduced rate.
- You are welcome to stay on the property or come early if you are not attending Chosen Conference. We have a café on property and a small Chosen Vendor Breakroom with snacks and drinks next to the Marketplace.
- Chosen Marketplace Vendors will also share the same space as our Chosen Merchandise Store.
- After you have been selected you will receive the information on set-up, where and when to arrive and all other relevant information.
- No “Chosen” items are to be sold in your booth, nor anything with the word “chosen” or anything custom made by yourself.

IF YOU NEED ANY FURTHER INFORMATION OR IF YOU HAVE ANY QUESTIONS, PLEASE EMAIL Nicola Wanke - nwanke@summitsa.com.